



## EFIMED Short Scientific Visits 2008

### 1 BACKGROUND

EFIMED offers grants for *Short Scientific Visits* for researchers from any Mediterranean forest research and education organisation. These *Visits* provide a unique opportunity for interested candidates to get involved in international level forest research and research co-operation.

The aim of a *Short Scientific Visit* shall be to contribute to the scientific objectives of EFIMED and to strengthen the EFIMED network by allowing scientists to: visit an institution in another Mediterranean country, foster collaboration and learn a new technique, use methods and tools not available in their own institution. The *Visits* should take place between April and December 2008. Scientists coming from the Mediterranean southern and eastern sub-regions are especially encouraged to apply.

The *Short Scientific Visit* should last for a minimum of one week (5 working days).

The topic of the *Visit* should fall within one of the EFIMED research topics:

#### I. Forest Ecology and Management

Sub-topics:

- *Multi-objective forest planning*
- *Forest growth and yield modeling (including non-wood forest outputs)*
- *Integration of the risk of forest fires in forestry decision making*
- *Climate change effects on forest ecosystems in the Mediterranean region*
- *Silvopastoralism*

#### II. Forest economics and policies

Sub-topics:

- *Valuation of forest externalities*
- *Cost-benefit analysis of forest projects, management practices and policies*
- *Analysis of policies related and supporting SFM and sustainable development*
- *Cross-sectoral policy impacts on forest lands*

#### III. Forest Resources and Information

Sub-topics:

- *Inventory and dissemination of information of Mediterranean forest-based products, services and externalities*

This year 2008, applications related to the **water and forest interactions (at different scales from the tree to the watershed level)** are especially encouraged.



## 2 HOW TO APPLY

Candidates interested in a *Short Scientific Visit* should submit to [efimed\(at\)efi.int](mailto:efimed(at)efi.int) the following documentation:

Please fill in an Application Form as follows:

- Your application should be typewritten and dated (see below the form).
- The following appendices are required:
  - List of Publications
  - Work Plan of the short scientific visit (see below format of the work plan)
  - Endorsement by applicant's host (see below a template)

The application deadline is 1st of April 2008. Only those applications containing all the required annexes will be considered for evaluation.

Please note that for applying for the *Short Scientific Visit* you should have contacted the Host you are interested to work with. You should have tentatively agreed on the work plan and the suitable dates.

After the evaluation procedure, EFIMED will send to the Applicant an acceptance letter in which the grantee is informed about:

- the approval of the mission,
- the level of the financial grant given, and
- a payment request form.

The applicant must return to EFIMED the signed acceptance letter (by email and post), within one week.

After completion of the *Short Scientific Visit* the grantee has to issue a short scientific report on the *Visit*, which has to be submitted to EFIMED within 4 weeks after his/her stay. It should contain the following information:

- Purpose of the *Visit*
- Description of the work carried out during the *Visit*
- Description of the main results obtained
- Future collaboration with host institution (if applicable)
- Projected publications/articles resulting or to result from the *Short Scientific Visit* (if applicable)
- Confirmation by the host institute of the successful execution of the mission
- Other comments (if any)

## 3 EVALUATION CRITERIA

The evaluation of the candidates is delegated to the Scientific Advisory Group of EFIMED. The applicants are selected on a competitive basis according to the selection criteria stated below. The applicants will be informed of the outcome as soon as the selection process has been finalized, approximately one month after the deadline.



The following criteria are used in selecting successful candidates:

- relevance of the research topic within EFIMED
- applicant's previous experience and work on the proposed research topic
- applicant's previous academic success
- overall quality of the work plan, and
- feasibility of the work planned at the host institution.

#### **4 FUNDING**

The grant should cover only travel (economy transportation means) and subsistence. The financial contribution for a *Short Scientific Visit* will be based on a daily allowance of 110 €. The total of the grant shall normally not exceed 2500€.

Payments will be executed after completion of the *Visit* and submission of the following documents:

- Approved Short Scientific Visit Report
- Completed Payment Request Form
- Supporting documents of the incurred expenses

An advance payment may be made in exceptional circumstances, which will require additional special justification.

#### **5 HOST INSTITUTION**

The applicant is responsible for obtaining the agreement of the host institution before submitting his application.

## APPLICATION FORM

**Date**

### PERSONAL DATA

Family name (Surname): \_\_\_\_\_ First name (Given name): \_\_\_\_\_  
Gender:  Male  Female Date of birth (dd/mm/yyyy): \_\_\_\_\_  
Nationality: \_\_\_\_\_  
Private address (street, no., floor): \_\_\_\_\_ Town: \_\_\_\_\_ Province: \_\_\_\_\_  
Country: \_\_\_\_\_ P.O. Box: \_\_\_\_\_ Post code: \_\_\_\_\_  
Tel. (Indicate country and area codes): \_\_\_\_\_  
Fax (Indicate country and area codes): \_\_\_\_\_  
E-mail address: \_\_\_\_\_

**Motivation for applying for the *Short Scientific Visit***

### PROJECT PROPOSAL

**Title of the project:**

**Home institution (name, country)**

**Position at home institution**

**Host institution (name, country)**

**Please specify the dates at the host institution (dd/mm/yyyy)**

**Abstract of the project (objectives, methodology, data, time schedule) (about 250 words):**

### HOST INSTITUTION DATA

Contact person's name and surname:

Contact person's e-mail:

Name of the university/institution:

Department or Faculty:

Complete address:  
Country:  
Tel. (Indicate country and area codes):  
Fax (Indicate country and area codes):

**FORECAST OF EXPENDITURE**

International travel (to and from home university/institution only)

Place of departure:

Destination:

Mean of transport: Airplane  Train  Other

€

Visa costs, medical insurance if compulsory €

Costs of stay (110€/day: includes accommodation, meals, local transport)

€

Total grant requested €

Other funding received:  no  yes  under preparation

*I certify that to the best of my knowledge the information given is correct and I agree to inform of any modification*

*Date:*

*Signature:*

## FORMAT OF THE WORK PLAN (to be appended to the application)

Please use the format below as applicable. The maximum length of the work plan is 3 pages (excluding cover page).

### A. Cover Page

1. Technical Data
  - a. Project title
  - b. Date of preparation
  - c. Contact person's name, title/affiliation and contact information

### B. Starting from page 2

1. **Objective and outputs**
  - a. Objective
    - A clear specification of the main objectives of the project
  - b. Output
    - Expected technical outputs (reviewed and other publications and articles, reports, seminars, technical improvements, etc.) of the project
2. **Methodology**
  - Method(s) to be used
  - Which data will be used and how will it be collected
3. **Work plan**
  - Main activities and their timetable
  - The workplan table below should be filled in, one line per activity in chronological order, to show the planned implementation of the *Visit*.

	Day 1	Day 2	Day 3	Day 4	Day 5	Day 6	Day 7	Day 8	Day 9	Day 10

#### 4. **Links to other relevant activities**

List here other recent or ongoing projects and activities of relevance to the proposed project.

## ENDORSMENT LETTER

**MUST BE ON OFFICIAL HEADED PAPER OF THE HOST  
UNIVERSITY/INSTITUTION**

OBJECT: Invitation for a *Visit* to our university/institution in the framework of  
EFIMED *Short Scientific Visit*

Dear Sir/Madam,

We hereby invite you to the *(name of the university/institution)*, *(name of the  
Department/Faculty)*, from *day/month/year* to *day/month/year* (*XX working days*), in  
order to *(please give the purpose of the Visit)*. During your *Visit* at our  
university/institution, we will help you in carrying out the following activities:

*(List of activities to be carried out by the applicant)*

*(Add any practical arrangements/comments you deem necessary)*

For all matters linked to your *Visit*, you can contact *(name of contact person, with  
contact details)*

Yours sincerely,

**SIGNATURE** of the person legally authorised to represent the  
host university/institution

**POSITION** of the person legally authorised to represent the host  
university/institution

**OFFICIAL STAMP** or **SEAL** of the university/institution